



PRIVATE INSTRUMENTAL TUITION AND ENSEMBLES PROGRAM 2024

TERMS AND CONDITIONS

Commitment to the Program

The success of the ensemble program is largely due to commitment, motivation, and support. Home practice is an essential part of this process. Parents and boys should be aware of their responsibilities.

Private Instrumental Tuition Fees

- i) One-to-one Lessons:
Music tutors provide a 30-minute private lesson each week. Cost for all tuition is \$45.00 per lesson (GST may apply). Fees are charged per term as part of the student's School Fees. **All fees must be paid in full by week 4 of each term.**

- ii) Group Lessons (available to Year 5 beginners of ensemble instruments for one year):
Music tutors provide a 30-minute lesson with up to 4 boys. Cost for group lessons is \$10 per lesson for 36 lessons per year. Fees for group lessons are paid as a non-refundable lump-sum of \$360 at the start of the year. **In order for your son to receive group lessons, payment must be made in full by week 4 of term 1.**

Private Instrumental Tuition Lesson Times

Lesson times are allocated by the tutor in consultation with the Ensembles Coordinator. They are ordinarily scheduled in class time throughout the normal school day, between the hours of 9:00 AM and 3:00 PM. Preference for times before school, during recess and lunch will be given to senior students or students with special needs.

Notice of Absence

If a student is unable to attend a lesson, the tutor must be given adequate notice in writing (48 hours in advance or, for illness, by 7:00 AM on the day of the lesson) as a courtesy. Tutors are not obliged to provide make up lessons but may do so at their discretion. If students know they will miss a lesson due to a school activity (e.g., excursion, exams etc.), it is their responsibility to let their tutor know at least a week in advance so that an alternative time can be arranged. Make up lessons will not be offered for missed group lessons under any circumstances and missed lessons will not be refunded.

Music Ensembles

Any student receiving private instrumental tuition is required to participate in one or more of the College Co-Curricular music ensembles, depending on their level of ability. Voice students are required to be involved in the College Choirs and the College Musical. Participation in the Junior Band is a compulsory requirement for Year 5 boys undertaking group instrumental lessons. Attendance at all rehearsals for College ensembles is obligatory.

Notification to Discontinue Tuition

New students applying for Instrumental Tuition must commit for one semester (two terms) - no exceptions. One term's *written notice* (by the end of Week 3 in Terms 1-3 or by the end of Term 4: see table below) of intention to discontinue tuition or payment of one term's fees in lieu of notice is required after this initial period. Notification must be given to both the Ensemble Coordinator and the tutor directly. *Tuition automatically continues into the next calendar year unless notice is provided by the end of Term 4. If you discontinue group lessons at any stage during the year the fees will not be refunded.* Examples of notification periods:

Requested discontinuation	Notification requirement
From Term 2	By the end of Week 3, Term 1
From Term 3	By the end of Week 3, Term 2
From Term 4	By the end of Week 3, Term 3
From Term 1 of a new academic year	By the end of Term 4 the academic year prior

Instrument Hire

Most of the instruments taught at the College are available for hire. Parents hiring College instruments are responsible for:

1. A non-refundable instrument hire fee of \$180 per semester which will be included in the College fees for 2024. *Instrument hire fees will be waived for one year (2 semesters) for the following instruments: Oboe, Bassoon, French Horn, Euphonium and Tuba.
2. Maintaining the instrument in the condition in which it was initially hired, i.e., repairs, oiling, and cleaning. Any repair work required on the instrument due to neglect or lack of maintenance will be the financial responsibility of the parents.
3. Ensuring that the hired instrument is covered by House Contents / Personal Effects Insurance Policies.
4. Replacing the hired instrument if lost, stolen or damaged, either at home, in transit or at school.
5. New students applying for Instrument Hire must commit for one semester (two terms) - no exceptions. One term's *written notice* is required to terminate instrument hire.
6. If your son discontinues group lessons in semester 1, you will not be charged a second hire fee of \$180 for semester 2.

Please ensure you have read the information regarding ensembles, tuition and hire information carefully. Your signature on the attached Application Form represents your acknowledgement and your agreement with the terms and conditions of your son partaking in the ensemble and tuition programs. Failure to comply with these conditions could prevent your child from participating in the Instrumental Tuition Program.

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