ST PATRICK'S COLLEGE

STAFF REMISSION ON STUDENT FEES POLICY

The College welcomes the opportunity for staff who wish to enrol their sons as students at the College. A discount on school fees is offered to encourage and retain good staff and assist them with fee affordability. Staff are required to apply for the discount.

A staff member (teaching and support staff) who is employed on a permanent contract or a fixed term contract for more than one year and who wishes to educate their son(s) at the College will be offered a 25% reduction in school tuition fees (only). The discount is prorated for part-time and will be applied to the net after any sibling discount has been applied.

Where both parents are employed by the College, only one parent's employment is considered in calculating the discount.

Eligibility

To be eligible to apply for the reduction in fees, the following criteria must be met:

- Minimum of 12 months service. The Principal may, at their discretion, approve early access to the reduction of school fees
- Staff must be actively employed or accessing a paid leave type to remain eligible (e.g. long service leave). In instances where an employee accesses extended unpaid leave, the College reserves the right to cease any remission on student fees

Discount Post-Employment

The discount will cease when the staff member leaves the employment of the College. However, the Principal may extend the discount for a further period not exceeding two years if;

- the staff member has served the College for more than five years continuously and it is in the interest of the College and the staff member.
- In instances where a staff member's employment is terminated for gross misconduct, breach of child safeguarding standards or a breach of the professional code of conduct, the College reserves the right to cease the staff fee reduction effective immediately.

Policy Implemented	Start of 2025
Policy Review	2028